

ICA Workshop Running Sheet

Workshop:	Workshop 25 - Japanese Paper Conservation		
Date:	Friday 24 August		
Time:	1.30pm to 4.00pm		
Registrations	14	Maximum	25
Location / Venue:	Queensland State Archives Conservation Laboratory, Compton Rd, Runcorn, Qld		
Venue information	Delegates may make their own way to the venue, or travel by bus from the Brisbane Convention and Exhibition Centre. For bus travel, meet in the main foyer at 12.30pm. The bus departs at 12.45pm.		

Name	Position	Organisation
Presenters		
Mr. Itaru Aritomo		National Archives of Japan
Ms. Ikuko Nakajima		National Archives of Japan
Prof. Katsuhiko Masuda		Showa Women's University
Workshop assistant(s)		
Alison McCrindle		Qld State Archives
Sponsor and other acknowledgements		
The Organising Committee of the International Council on Archives 2012 Congress would like to thank the National Archives of Japan for sponsoring and presenting this workshop, and the Qld State Archives for providing the venue.		

Speaker profiles
Mr. Itaru Aritomo
Ms. Ikuko Nakajima
Prof. Katsuhiko Masuda

Draft Running Sheet

Time	Activity	Notes
12.30pm	Meet in the main foyer, Brisbane Convention and Exhibition Centre	Workshop volunteer to gather delegates
12.45pm	Bus departs BCEC	
1.15pm	Bus arrives at Qld State Archives, Runcorn	
1.30pm	Workshop commencement time	
1.35pm	Workshop assistant invites first presenter to speak	
3.00pm	Break for afternoon tea	
3.15pm	Workshop assistant calls participants back to the workshop room.	
4.00pm	Workshop assistant thanks the presenter, advises participants to collect certificates, and closes the workshop.	
4.15pm	Bus departs Runcorn for BCEC	