

ICA Workshop Running Sheet

Workshop:	Workshop 23 - Describing Archives in context - an introduction to the Australian 'series' system		
Date:	Friday 24 August		
Time:	1.30pm to 5.00pm		
Registrations	24	Maximum	24
Location / Venue:	Room M5&M6, Brisbane Convention and Exhibition Centre, South Brisbane		
Venue information	Room M5&M6 is on the Mezzanine level. Take the escalator from the main foyer, and follow the corridor to the left.		

Name	Position	Organisation
Presenters		
Sigrid McCausland		Australian Society of Archivists
Workshop assistant(s)		
Naomi Ngirakamerang (Mark Semmler)	Chief Archivist	Palau National Archive
Sponsor and other acknowledgements		
The Organising Committee of the International Council on Archives 2012 Congress would like to thank the Australian Society of Archives for presenting this workshop.		

Speaker profiles
Sigrid McCausland

Draft Running Sheet

Time	Activity	Notes
1.30pm	Workshop commencement time	
1.35pm	Workshop assistant invites first presenter to speak	
3.00pm	Break for afternoon tea	
3.15pm	Workshop assistant calls participants back to the workshop room.	
5.00pm	Workshop assistant thanks the presenter, advises participants to collect certificates, and closes the workshop.	