

ICA Workshop Running Sheet

Workshop:	Workshop 6 - Implementing AtoM (basic) - ENGLISH		
Date:	Monday 20 August		
Time:	9.00am to 12.30pm		
Registrations	19	Maximum	20
Location / Venue:	Room M8, Brisbane Convention and Exhibition Centre, South Brisbane		
Venue information	<p>Room M8 is on the Mezzanine level. Take the escalator from the main foyer, and follow the corridor to the left</p> <p>To make the most of this workshop, participants should bring their own laptop.</p>		

Name	Position	Organisation
Presenters		
Maggie Shapley	University Archivist	Australian National University Archives program
Kelly Stewart	Education Advisor	Archives Association of British Columbia
Workshop assistant(s)		
Sponsor and other acknowledgements		

Speaker profiles
Maggie Shapley
Kelly Stewart

Draft Running Sheet

Time	Activity	Notes
9.00am	Workshop commencement time	
9.05am	Workshop assistant invites first presenter to speak	
10.30am	Break for morning tea	
10.45am	Workshop assistant calls participants back to the workshop room.	
12.30pm	Workshop assistant thanks the presenter, invites participants to tomorrow's opening ceremony, advises participants to collect certificates, and closes the workshop.	