

Title of paper	Recordkeeping for Good Governance in the Pacific – The PARBICA toolkit
Preferred presentation type	Oral
Theme Sustainability, Trust or Identity	Trust
Session format	Oral
Proposed session details	50 minute session shared between up to four presenters
Author details	<p>Ms Anna Gulbransen, Secretary-General, Pacific Regional Branch of the International Council on Archives (PARBICA) and Senior Archives Advisor, Archives New Zealand.</p> <p>Ms Helen Walker, Treasurer Pacific Regional Branch of the International Council on Archives (PARBICA) and Director, Strategic Relations Section at the National Archives of Australia.</p> <p>A representative from a Pacific Island nation with experience in the Toolkit products (tbc).</p> <p>A representative of the Australian Government with experience in developing good governance in the Pacific.</p>
Biography	<p>Anna Gulbransen is a Senior Archives Advisor at Archives New Zealand. Anna is currently the Secretary-General of the Pacific Regional Branch of the ICA (PARBICA) and has recently been involved in the development of digital recordkeeping guidance for the PARBICA Recordkeeping for Good Governance Toolkit.</p> <p>Helen Walker is Director of the Strategic Relations Section at the National Archives of Australia. Helen is the current Treasurer of the Pacific Regional Branch of the ICA (PARBICA) and has delivered training in the Toolkit products in Tonga and Samoa. Helen has been a professional archivist with the National Archives of Australia for 15 years.</p>

Abstract	<p><i>'Authentic and trustworthy records – and convenient access to them – provides the fundamental means by which the transparency, accountability and effectiveness of government... can be accomplished, demonstrated and measured. Governments keep records as a fundamental basis for conducting business, serving the public, measuring progress and outcomes and protecting their own and others' rights'</i>¹</p> <p>At the PARBICA 11 conference in Nadi, Fiji in 2005 PARBICA members called on the PARBICA Bureau to consider establishing projects to develop basic templates, guidelines and tools for recordkeeping in Pacific organisations. This resolution led to PARBICA working with Australian and New Zealand funding partners to develop the award winning PARBICA Recordkeeping for Good Governance Toolkit.</p> <p>The Recordkeeping for Good Governance Toolkit is a series of resources that promote a common approach to best practice recordkeeping across the Pacific and in alignment with international best practices. Topics covered in the toolkit range from model recordkeeping policies and file plans, making and implementing appraisal decisions through to managing digital records.</p> <p>The objective of this paper is to show how Pacific countries worked together to produce usable, highly regarded recordkeeping tools that are meaningful for all Pacific nations and how these tools are now being used across the Pacific. The paper will explore the successes, challenges and future direction of the toolkit. It will be presented by representatives of the lead nations (Australia and New Zealand) and partner Pacific nations</p>
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¹ Deputy Auditor General of Fiji , Mr Kaveni Takalevu, PARBICA 11 2005